

REGISTRATION CHECKLIST

We encourage families of incoming Kindergarten students to use this checklist during the Kindergarten registration process. If at any time during the process you have questions about registration requirements, please feel free to contact one of our staff members.

- Completed the PowerSchool Online Enrollment Forms**
(For Those Without Internet Access: Completed & Submitted the Hard Copy Enrollment Form Packet to the Elementary Center)
- Scheduled Your Child's Kindergarten Screening Appointment in the PowerSchool Enrollment Portal**
Link to the Scheduler is Available on the Kindergarten Registration Website
(For Those Without Internet Access: Call 412-655-3111, Extension 1002 to Schedule)
- Downloaded, Printed, Completed, & Submitted All Additional Required Forms (Found in Home & Health Packet)**
These required forms can be found in the PowerSchool Enrollment Portal, on the Kindergarten Registration Website, or in the Home & Health Packet. Hard Copies are Available at the Elementary Center from 10 a.m. to 2 p.m. on School Days
 - Health History Form** (Completed by Family)
 - Physical Exam Form** (Completed by Physician)
 - Dental Exam Form** (Completed by Dentist)
 - Allegheny County Health Department Lead Testing Record**
 - Affidavit of Residency**
 - Transportation Request Form**
- Submitted Copy of Your Child's Birth Certificate to Elementary Center**
- Submitted Proof of Required Immunizations to Elementary Center**
Questions? Contact SPEC Nurse Kim Mosi by Emailing kim.mosi@sparksd.org or by Calling the Elementary Center Office
- Submitted Two (2) Proofs of Residency to Elementary Center**
(ex. driver's license, utility bill, rental agreement, lease, etc.)

Questions about the PowerSchool Online Enrollment Process?

Call 412-655-3111, extension 1002 or email patrick.harrigan@sparksd.org

Questions about the Kindergarten Enrollment Requirements?

Call 412-655-3111, option 3 to speak with the South Park Elementary Center office