



SOUTH PARK SCHOOL DISTRICT  
REQUEST TO TAKE STUDENT FROM TRIP/ACTIVITY



(This form must be filled out and given/emailed to coach/sponsor or AD)

**STUDENT'S NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**PARENT/GUARDIAN'S NAME:** \_\_\_\_\_

**PARENT/GUARDIAN'S CONTACT NUMBER:** \_\_\_\_\_

**ACTIVITY:** \_\_\_\_\_

**DATE OF ACTIVITY:** \_\_\_\_\_

**REASON FOR TAKING STUDENT FROM THE ACTIVITY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ARE YOU TAKING OTHER STUDENTS? IF SO, PLEASE LIST THEIR NAME(S).**

**ALL STUDENTS MUST HAVE A REQUEST FORM ON FILE.**


**PARENT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**APPROVAL SIGNATURE:** \_\_\_\_\_